

2009 AAPS Annual Meeting and Exposition

November 8 - 12, 2009

Los Angeles, CA



Exhibitor Badge Request

AAPS has determined a formula for the allotment of complimentary exhibitor badges that each exhibiting company will receive for EXHIBIT HALL ACCESS ONLY. The formula is as follows:

1 10' X 10' booth= 4 badges
Add 2 additional badges for each additional 10' X 10' booth up to 12 booths
12 booths (30' X 40') = 24 badges
15 booths (30' X 50') = 28 badges
16 booths (40' X 40') = 30 badges
20 booths (40' X 50') = 32 badges
35 booths (50' X 70') = 40 badges

See chart on next page

Any additional badges needed for EXHIBIT HALL ACCESS ONLY will be available at the amount of **\$125 per badge, payment due in advance**. These badges **DO NOT** give your personnel access to the symposia, general sessions, or roundtables.

The *Exhibitor Badge Order Form* is attached.

Exhibitor badges will be available at the Exhibitor Registration Area, Saturday, November 7, 2009 8 am - 2pm, Sunday, November 8, 2009, 7am – 5pm. Exhibitors will need this badge to enter the exposition hall during move-in, show hours, and move-out. Exhibiting companies may also choose to have badges mailed before the meeting. One staff member from the exhibiting company will need to be selected to receive and distribute all of the exhibiting company's badges to company personnel. Exhibitors whose badges were mailed early may obtain an Exhibitor Member or Exhibitor badge holder on-site at the Badge Holder pick-up counter.

Any *additional exhibitor* badges ordered and used will cost **\$125 per badge**, a credit card must be provided, payment is due in advance. **If you do not use all the badges ordered, leave the unused badges at the Exhibitor Registration counter.** If you have requested that your badges be mailed, please be sure to return any unused badges to the Exhibitor Registration counter upon arrival at the convention center. Refunds will only be issued for badges returned by November 12, 2009 **no exceptions**. Exhibiting companies will receive only the amount of Exhibitor, Full Conference ribbons allotted; these ribbons **MAY NOT** be purchased. Any additional badges needed for admission to the full conference must be purchased at the full registration cost using the registration form in the preliminary program or by registering online.

Move-In/Move-out Passes

In order to facilitate the move-in, special exhibitor move-in passes will be sent to all exhibitors for use during the move-in period on Saturday, November 7th and Sunday, November 8th. To facilitate the move-out, passes will be valid Wednesday, November 11th after 4:30 pm, Thursday, November 12th. Passes will be sent in September to the individual indicated as the Exhibitor Contact on each exhibiting company's contract. Move-in passes will not be valid on November 11th and 12th, or before 4:30 pm on November 7th.

Exhibitor Appointed Contractor Personnel

If your Exhibitor Appointed Contractor is needed in the Exposition Hall during the time period of November 9th – November 11th, they are **required** to have an official AAPS Annual Meeting and Exposition exhibitor badge, and each name should be included on your Exhibitor Badge Order Form. Any badges for your exhibitor appointed contractor will be charged against the exhibiting company allotment.

Exhibitor Deadline Date: October 23, 2009
Badge Request Form on page 3 of 4
Register online at www.aapspharmaceutica.com/annualmeeting

Exhibitor Badge Request

The *Exhibitor-Full Conference* ribbon allows exhibitors access to the exhibit hall and all symposia, general sessions and roundtables. Each exhibiting company with a 10'X10' booth will receive two (2) full conference ribbons; each 10'X 20' booth will receive three (3) full conference ribbons; each 10' X 30' booth will receive four (4) full conference ribbons; each exhibiting company with a 10' X 40' or a 20' X 20' booth will receive five(5) full conference ribbons; each 20' X 30' booth will receive seven (7) full conference ribbons; each 20' X 40' booth will receive nine (9) full conference ribbons. Companies with a 30' X 30' to a 40' X 40' will receive ten (10) full conference ribbons per company. Companies with a 50' X 70' will receive twelve (12) full conference ribbons per company. These ribbons will be supplied on-site at the Exhibitor Registration area or mailed with badges.

Please note, **these ribbons are not additional badges, they will attach to the exhibitor badge holders.**

These ribbons, to be attached to your exhibitor badge holder, need to be fully visible to meeting security for access to meeting areas. They can be used interchangeably among your booth personnel to gain access to the core programming (just switch badge holders). **The ribbons do not include entrance into the Workshops, Short Courses, or Open Forums.** Additional full conference registrations must be purchased at full price using online registration in order to attend the Workshops, Short Courses, or Open Forums.

Only booth personnel listed on the Exhibitor Badge Order Form will be eligible for full conference ribbons.

Any additional badges needed for admission to the full conference must be purchased at the full registration cost using online registration or the registration form in the preliminary program.

Mailed Badges

If you wish to have the badges delivered please register by **September 18, 2009.**

Deadline for Badge Requests: October 23, 2009

Any badge requests received after the deadline date may not be available on the first day of registration.

Please refer to this chart to determine the amount of complimentary exhibitor badges and Exhibitor, Full Conference ribbons allotted to your company. Any exhibit hall access only badges ordered over the allotment outlined on the chart will cost an additional **\$125 per badge**. Companies may not purchase additional Exhibitor, Full Conference ribbons

Size of Exhibit Space	Number of Exhibitor Badges for Exhibit Hall Admission Hall Only	Number of Exhibitor, Full Conference ribbons for admission to scientific programming (NOTE: these are not additional badges)
1 booth (10' X 10')	4	2
2 booths (10' X 20')	6	3
3 booths (10' X 30')	8	4
4 booths (20' X 20')	10	5
6 booths (20' X 30')	14	7
8 booths (20' X 40')	18	9
9 booths (30' X 30')	20	10
10 booths (20' X 50')	22	10
12 booths (30' X 40')	24	10
15 booths (30' X 50')	28	10
20 booths (40' X 50')	32	10
35 booths (50' X 70')	40	12

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Exhibitor Badge Request Form

Deadline: October 23, 2009

Fax: 301-694-5124

- Please check here if you would like all exhibitor personnel badges mailed prior to the meeting. If you check this box, all badges and full conference ribbons will be mailed to the Authorized Booth Manager listed below.
- Please check here if you have exhibitor personnel with a disability who will require accommodation.
- Bill my credit card for badges received over the number allotted. A receipt will be sent upon processing. Required in order to process badges.

Credit Card: *(Circle one)* AMEX VISA MC DISC

Card Number: _____ **Exp Date:** _____

Authorized Signature: _____

Credit card will be processed immediately. Confirmation/Receipt will be sent to company after charge is processed.

Company Name: _____

Booth#: _____

Authorized

Booth Manager: _____

(Authorized booth manager **does not** receive a badge unless they are **also added** to list below)

Street Address: _____

City: _____

State/Province: _____

Zip/Postal Code: _____

Country: _____

Phone: _____

Fax: _____

Email Address: _____

(required)

	Name	City/State	AAPS Member	
1.	_____	/ _____	Y	N
2.	_____	/ _____	Y	N
3.	_____	/ _____	Y	N
4.	_____	/ _____	Y	N

Exhibitor Badge Request Form (continued)

5. _____ / _____ Y N
6. _____ / _____ Y N
7. _____ / _____ Y N

Authorized Booth Manager: _____ Booth #: _____

Company: _____

	Name	City/State	AAPS Member	
8.	_____	/	Y	N
9.	_____	/	Y	N
10.	_____	/	Y	N
11.	_____	/	Y	N
12.	_____	/	Y	N
13.	_____	/	Y	N
14.	_____	/	Y	N
15.	_____	/	Y	N
16.	_____	/	Y	N
17.	_____	/	Y	N
18.	_____	/	Y	N
19.	_____	/	Y	N
20.	_____	/	Y	N

Or send by Fax to: 301-694-5124

Or Register Online at: www.aapspharmaceutica.com/annualmeeting

To submit questions/comments/problems with this registration form,

Email: **Registration@aaps.org**

Deadline Date: October 23, 2009