

## **AAPS Section Allocation Policy**

### **Summary**

In order to continue to encourage the growth and activities of the recognized sections of AAPS, a change in the mechanism of section funding is being proposed. Under the current funding mechanism, the sections are each allocated \$1,000 per year and receive a variable money distribution based on membership in the section. Sections are also encouraged to obtain sponsorships or identify revenue-generating activities to support section activities. Expenses incurred by the section such as telephone conference calls, member travel, section receptions, and awards are deducted from budgeted section funds.

Under the new funding methods two sets of funds will be directed towards the sections. The first, a section management fund, will be budgeted by AAPS to provide funds for section conference calls and planning meeting expenses. Monies for these activities will no longer be deducted from the sections. The second set of funds will consist of a money allocation to the sections based on the membership size of the section. These funds can be used at the discretion of the section to support section activities and initiatives.

### **Proposal**

**Money Allocation** - A money allocation equal to the amount of \$3.00 per primary member and \$1.50 per secondary member will be made to each recognized section on July 1 of each fiscal year with a minimum \$2,000 allocation. Membership will be based on paid membership as of June 30 of the previous fiscal year.

**AAPS Funded Activities** - Monies for section management functions, specifically, conference calls for leadership activities and cost of a planning meeting, will be separately budgeted and funded by AAPS. Twelve conference calls per Section per year will be paid for by AAPS. Travel and associated meeting costs of up to \$7,000 for a planning meeting will be paid for by AAPS. AAPS will also provide funds for staff travel, should these meetings be held at a more convenient and cost-effective location than Arlington, VA. AAPS continues to request that members who can obtain travel support from their employers do so prior to requesting travel reimbursement. Any conference call or planning meeting expenses in excess of these limits will be paid from section funds.

**Carryover Restrictions** – All unexpended Section funds at the end of the fiscal year will carryover to the next fiscal year.

### **Effective Date**

This policy is effective beginning with the FY02 fiscal year, which commences on July 1, 2001.

Approved by EC: August 30, 2001

