

FUNDING

Sections, Discussion Groups, Focus Groups and Student Chapters

Date Prepared: August 10, 2004

- 1) Sections
 - a) Unrestricted Funds Available to All Sections
 - i) Annual Allocations - A money allocation equal to the amount of \$3.00 per primary member and \$1.50 per secondary member will be made to each recognized section on July 1 of each fiscal year with a minimum \$2,000 allocation. Membership will be based on paid membership as of June 30 of the previous fiscal year. Contact – Section Staff Liaison
 - ii) Section Treasuries - All unexpended section funds at the end of the fiscal year will carryover to the next fiscal year and are included in the section Treasury. Contact – Section Staff Liaison
 - b) Restricted Funds Available to All Sections
 - i) Conference Call Allowance – A \$1,200 annual conference calling allowance is available to each section. These funds are not eligible for carryover to the next fiscal year. Contact – Section Staff Liaison
 - ii) Planning Meeting Allowance – A \$7,000 annual allowance for travel and associated meeting costs is available to each section. These funds are not eligible for carryover to the next fiscal year. Contact – Section Staff Liaison
 - iii) NBC Programming Meeting Allowance – A \$5,000 annual allowance for travel and associated meeting costs is available to each section. These funds are not eligible for carryover to the next fiscal year. Contact – Section Staff Liaison
 - iv) If there are any unexpended meeting allowance funds, section may make a request to the EC for alternate use of those funds.
 - c) Available Resources
 - i) Programming Support – Programming submissions approved by AAPS programming committees (AMPC, PCC, NBCPC, etc) and the AAPS EC are included in the AAPS Meetings offerings as appropriate. All logistics, marketing, funding, registration services, and other meeting support services are provided by AAPS. Contact – Director of Meetings
 - ii) Webpage Development & Maintenance – All sections are provided technical support to develop and maintain individual section webpages on the AAPS portal. For consistency and uniformity, certain standards will be maintained for all sections' webpages. Contact – Section Staff Liaison/Director of Technology
 - iii) Listservs – All sections have a moderated listserv which any AAPS member may join. Contact – Membership Manager
 - d) Other Sources of Funding
 - i) Open Forum Registrations – several sections hold Open Forum events at the AAPS Annual Meeting and National Biotechnology Conference. Net proceeds from these events are included in the sections' treasuries. Contact – Director of Meetings & Expositions
 - ii) Sponsors – sections may solicit sponsors for funding of section activities and awards. Solicitations should be coordinated through the Associate Director of Meetings & Expositions. Contact – Associate Director of Meetings & Expositions
 - iii) Royalties – some sections sponsor journals published by commercial publishers and royalties are paid to the sections based on subscription levels. Contact – Editorial Production Manager, Journals

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- iv) Special Requests – requests for funding or support of special projects may be submitted by sections to the Executive Council. Contact – Section EC Liaison
- 2) Discussion Groups
- a) Unrestricted Funds Available to All Discussion Groups
 - i) Annual Allocations - A payment of \$3.00 per Discussion Group member with a minimum \$500 payment is made to each Discussion Group on July 1 of each fiscal year. Membership will be based on paid membership as of June 30 of the previous fiscal year. Contact – Director of Marketing
 - b) Available Resources
 - i) Website Development & Maintenance– All Discussion Groups are provided technical support to develop and maintain individual webpages on the AAPS portal. Contact – Director of Marketing/Director of Technology
 - ii) Listservs - All Discussion Groups have a moderated listserv which any AAPS member may join. Contact – Membership Manager
 - c) Other Sources of Funding
 - i) Special Requests - requests for funding or support of special projects may be submitted by discussion groups to the Executive Council. Contact – Director of Marketing
- 3) Focus Groups
- a) Available Resources
 - i) Website Development & Maintenance - All Focus Groups are provided technical support to develop and maintain individual webpages on the AAPS portal. Contact – Director of Marketing/Director of Technology
 - ii) Listservs - All Focus Groups have a moderated listserv which any AAPS member may join. Contact – Membership Manager
 - b) Other Sources of Funding
 - i) Special Requests - requests for funding or support of special projects may be submitted by focus groups to the Executive Council. Contact – Director of Marketing
- 4) Student Chapters
- a) Unrestricted Funds Available to All Student Chapters
 - i) Annual Allocations – A payment is made to each Student Chapter based upon Student Chapter membership; \$500, 10 – 19 members; \$1,000, 20 – 29 members; and \$1,500, 30 or more members. Contact – Director of Public Outreach
 - b) Available Resources
 - i) Chapter Webpages - All Student Chapters are provided technical support to develop and maintain individual webpages on the AAPS portal. Contact – Director of Public Outreach/Director of Technology
 - ii) On-line Student Center – This section of AAPS Pharmaceutica provides access to information and services specially targeted to students including information on student chapters, educational opportunities, funding sources (within AAPS and at outside entities) and information on career opportunities and development. Contact – Director of Public Outreach

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- iii) Listservs - All Student Chapters have a moderated listserv which any AAPS member may join. Contact – Membership Manager
 - iv) Educational Grants – grant monies totaling \$50,000 are available to fund student initiated activities proposed by student chapters or other student groups. Contact – Director of Public Outreach
- 5) Contact List
- a) Section EC Liaisons (2005)
 - i) APQ & PPDM – Karen Habucky, khabucky@prius.jni.com
 - ii) Biotec & RS– Danny Shen, ds@u.washington.edu
 - iii) DDD – Jay Sisco, jay.sisco@pfizer.com
 - iv) CS – Ron Sawchuk, sawch001@umn.edu
 - v) PDD – Pat DeLuca, ppdelu1@pop.uky.edu
 - vi) PT – Cheryl Zimmerman, zimme005@tc.umn.edu
 - b) Section Staff Liaisons
 - i) APQ & PPDM– Maureen Downs, downsm@aaps.org, (703) 248-4730
 - ii) Biotec & DDD - Stacey May, mays@aaps.org, (703) 248-4740
 - iii) CS & RS – Sharon Pichon, pichons@aaps.org, (703) 248-4780
 - iv) PDD – Rich Lawson, lawsonr@aaps.org, (703) 248-4770
 - v) PT – Peter Inchauteguiz, inchautequizp@aaps.org, (703) 248-4750
 - c) Other Contacts
 - i) Director of Meetings & Expositions – Sharon Pichon, pichons@aaps.org, (703) 248-4780
 - ii) Director of Technology – Rich Lawson, lawsonr@aaps.org, (703) 248-4770
 - iii) Director of Marketing – Peter Inchauteguiz, inchautequizp@aaps.org, (703) 248-4750
 - iv) Director of Public Outreach – Stacey May, mays@aaps.org, (703) 248-4740
 - v) Membership Manager – Connie Lee, leec@aaps.org, (703) 248-4720
 - vi) Associate Director of Meetings & Expositions – Grace Jones, ionesq@aaps.org, (703) 248-4784
 - vii) Associate Director of Publications, Journals – Jake Harris, harrisj@aaps.org, (703) 248-4768