

## **Executive Council Liaison Responsibilities to Sections**

Recognizing that the Executive Council (EC) Members-at-Large (MAL) should be the conduit between the EC and the sections, and that the MAL represents the interests of the section membership on the Executive Council, it is recommended that:

- At the beginning of the year, the MAL is assigned to represent a section or section(s). It is important for reasons of impartiality that the MAL not be a primary member of the section to which he/she is assigned.
- The MAL should participate in conference calls and section meetings.
- The AAPS staff will produce the AAPS “Section Connection”, a mechanism to allow:
  - the MAL to provide the EC with summaries of issues of substance from the Sections
  - the MAL to provide a written summary of the monthly EC meetings in order to add any relevant interpretations and then forward to their assigned Section(s).
- The MAL will be responsible for assuring that responsibilities assigned to the sections by the EC are transmitted to the section and its leadership. This is particularly important in light of the section leadership changing from year-to-year.
- The annual Leadership Orientation should orient the MALs to their responsibilities to the sections as well as to the EC.
- During the annual Leadership Orientation, both the section leadership and the MALs should be clearly informed as to their mutual responsibilities and interaction.
- If the section leadership has a basis for believing that the MAL is not representing the interests of the section on the EC, the section chair should first approach the MAL for resolution. If, in the opinion of the section leadership, this first step has not resolved the issues, the section chair can approach the Executive Director of AAPS to initiate resolution.